Request for Proposals
for the World Geothermal Congress 2026

Deadline for Proposals: 31 October 2022

International Geothermal Association
The Hague, The Netherlands
www.lovegeothermal.org | iga@lovegeothermal.org
ABOUT THIS REQUEST FOR PROPOSALS

Introduction
The International Geothermal Association [IGA] is looking for a partnership and requesting proposals to prepare and deliver the organisation of the World Geothermal Congress 2026 (WGC2026).

Establishment details

<table>
<thead>
<tr>
<th>Organisation name:</th>
<th>International Geothermal Association</th>
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<tbody>
<tr>
<td>Event name:</td>
<td>World Geothermal Congress 2026 (WGC2026)</td>
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<tr>
<td>Tender process title:</td>
<td>WGC2026</td>
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<tr>
<td>Reference number:</td>
<td>IGA/WGC2026/2022/RFP</td>
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Organisation contact

<table>
<thead>
<tr>
<th>Name:</th>
<th>Dr. Marit Brommer</th>
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<tr>
<td></td>
<td>IGA Executive Director</td>
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Requests for further information or clarification of requirements may be directed to:

<table>
<thead>
<tr>
<th>Name:</th>
<th>Gregor Rumberg</th>
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<tbody>
<tr>
<td>Contact details:</td>
<td><a href="mailto:contact@wgc2026.com">contact@wgc2026.com</a></td>
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<td></td>
<td>Project manager</td>
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Lodgement details

Written submissions should be forwarded by the closing time to:

<table>
<thead>
<tr>
<th>E-Mail Address</th>
<th><a href="mailto:proposals@wgc2026.com">proposals@wgc2026.com</a></th>
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<tbody>
<tr>
<td>Other requirements</td>
<td>Digital formats only [video, audio, documents]</td>
</tr>
<tr>
<td>Closing Time for Proposals</td>
<td>31 October 2022, 23:59 UTC</td>
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Timeline

<table>
<thead>
<tr>
<th>Request for Proposals published</th>
<th>06 July 2022</th>
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<tbody>
<tr>
<td>Short-Listing and Site Visits</td>
<td>November 2022 – January/ February 2023</td>
</tr>
<tr>
<td>Final decision</td>
<td>1st Quarter 2023</td>
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ABOUT THE IGA

The International Geothermal Association (IGA), founded 1988 in New Zealand, is the leading global platform on geothermal energy, serving as a hub for networking opportunities aimed at promoting and supporting global geothermal development. With industry partners the IGA sets standards, mature the technology agenda and nurture entrepreneurs engaged in clean technology.

With its four pillars Visibility, Sustainability, Partnerships and Authority, the IGA is committed to push geothermal as a gamechanger for achieving Sustainable Development Goal #7 providing affordable, clean, baseload energy for all.

We believe that geothermal represents an unlimited natural source of energy, which can play a significant role in meeting the world’s energy needs of the future. It is a renewable source that provides clean energy for a unique combination of purposes: power, heating and cooling, and direct uses. Geothermal is also unique in its ability to create additional revenue by offering multiple uses of the geothermal by-products such as health & beauty products, attract tourism and the increased interest in lithium production from geothermal brines. We are convinced that geothermal can serve as a bridge towards a sustainable future, supporting the transition from a fossil-fuel to a renewable-based economy.

Hence, our mission is to encourage, facilitate and promote the development of geothermal resources, as well as innovative research in geothermal technologies, through visible and integrated position and representation of geothermal power, heat, geo-exchange, cooling and other uses of geothermal resources.
ABOUT THE WORLD GEOTHERMAL CONGRESS

Purpose
The World Geothermal Congress (WGC) is the premier global geothermal event for the sharing of knowledge and innovations from around the world, bringing together leaders of industry, academia, governments, NGO’s and communities to collaborate and provide thoughtful solutions for a sustainable world.

History
From 1995 until 2020, the WGC has been held every five years. In 2019, the frequency has been changed to every three years, effective with the WGC2023.

- 1995 Firenze, Italy
- 2000 Beppu-Morioka, Japan
- 2005 Antalya, Turkey
- 2010 Bali, Indonesia
- 2015 Melbourne, Australia & Auckland, New Zealand
- 2020 Reykjavik, Iceland
  - Note: postponed until 2021 due to Covid pandemic; five online events March – July and onsite event in October 2021
- 2023 Beijing, China

Congress profile
- Expected attendees: 1,800 - 2,000
- Accompanying persons: 20%
- Attendee demographics profile: up to 50% local, up to 50% international
- Time and duration of congress: 4 days in April/ May
- Congress components:
  - Technical programme with opening/ closing ceremony and up to 6 parallel sessions,
  - non-technical programme with podium and round-table discussions,
  - Annual General Meetings and satellite sessions,
  - exhibition,
  - short-courses and workshops,
  - field trips [before/ after the congress],
  - accompanying persons’ programme,
  - social events [welcome reception, conference dinner, farewell party].
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REQUIREMENTS

Geothermal destination
- Destination must offer opportunities to experience Geothermal.

Venue & surrounding region requirements
- Main conference hall must accommodate 1,500 delegates,
- exhibition hall should be at least 60,000 square ft / 5,500 m²,
- venue should also have at least 6 additional rooms that hold at least 50 pax each for separate and parallel sessions (min. 5 in theatre layout, min. 1 in round table layout),
- venue should have a separate administrative office for the IGA during the conference,
- venue must enable internet service for participants,
- venue should have nearby access to restaurants for participants,
- venue must be close to hotels with enough available rooms to accommodate at least 2,000 guests [note: by number of stars [*] list typical hotels, number of available rooms, average price, and distance from the chosen conference venue. Include inexpensive guest houses and pensions for persons travelling on limited budgets],
- there must be safe and reliable public transportation between hotels, venue and airport.

Services & budget
Provide the conditions and a cost outline for the designated venue and services:

- Interface between IGA and destination
- Give the event the local touch [e.g. identification of field trip locations, restaurants, hotels, sightseeing, connect with local musicians and artists]
- Destination management [management of event site and local matters]:
  - Venue management,
  - management of suppliers,
  - financial management & legal support,
  - AV and tech equipment,
  - event broadcasting,
  - staff and reception desk,
  - interpretation services [English, Spanish],
  - catering,
  - accommodation bookings & management,
  - logistics & ground transportation, including field trips.
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- Marketing & promotion support:
  - Local congress marketing and promotional strategy,
  - Production of promotional congress activities and materials (programmes, badges, bags, gadgets, etc.).

- Social programme and tours:
  - Proposal of social activities (opening and/or closing ceremony, welcome reception, gala dinner, invited speakers’ dinner, etc.),
  - Proposal of programme for accompanying persons,
  - Proposal of field trips and pre-/post-congress tours.

RECOMMENDATIONS

- As a globally active organization, the IGA prefers regions and countries so far underrepresented in the history of the WGC and motivates them to submit their proposal.

- The IGA prefers a date in April or May 2026 for the conference. Please provide information about generic weather conditions and local public holidays in this period.

- Seek support and advice from the national geothermal association (if available).

- Seek support and advice from the local business and convention offices (if available).

- Provide information about local funding and sponsoring options.

- Provide information about destination’s ecological sustainability criteria.

- Provide information on VISA requirements for international participants.
ABOUT THE TENDER PROCESS

1. Request for Proposals

1.1. Request
This request is not an offer. It is a formal request for invitees to submit a proposal for the supply of services in response to the organisation’s requirements in section “Requirements”. Nothing in this request is to be construed as creating any binding contract for the supply of goods and/or services [express or implied] between the organisation and any invitee.

1.2. Accuracy of request
The organisation does not warrant the accuracy of the content of this request and will not be liable for any omission from the request documents.

1.3. Additions and amendments
The organisation reserves the right to change any information or to issue an addendum to this request.

1.4. Representation
No representation made by or on behalf of the organisation in relation to this request [or its subject matter] will be binding on the organisation unless the representation is expressly incorporated into any contract[s] ultimately entered between the organisation and an invitee.

1.5. Licence to use Intellectual Property Rights
Persons obtaining or receiving this request and any other documents issued in relation to this Request may use the documents only for the purpose of preparing a proposal. Such Intellectual Property Rights as may exist in this request and any other documents provided to the invitees by or on behalf of the organisation in connection with the tender process are owned by [and will remain the property of] the organisation except to the extent expressly provided otherwise.

2. Communication

2.1. Communication protocol
All communications relating to this request and the tender process must be directed to the project manager.

2.2. Unauthorised communication
a) Communications [including promotional or lobbying activities] with representatives or staff of the organisation or consultants assisting the organisation with the tender process are not permitted during the tender process except as provided in clause 2.1 above, or otherwise with the prior written consent of the organisation contact.

b) It is deemed permissible for the host to invite the project manager and consultants for a site visit to host country. The organisation is not obliged to respond positively to such a request.

c) Gifts or cash to the project manager, any IGA representative or consultants is inadmissible.
d) Nothing in this clause 2.2 is intended to prevent communications with representatives or staff of, or consultants to, the organisation to the extent that such communications do not relate to this request or the tender process.

e) Invitees must not engage in any activities or obtain or provide improper assistance that may be perceived as, or that may have the effect of, influencing the outcome of the tender process in any way. Such activities or assistance may, in the absolute discretion of the organisation, lead to disqualification of an invitee.

2.3. Requests for clarification

a) Any questions or requests for clarification or further information regarding this request or the tender process must be submitted to the project manager in writing at least 14 days prior to the closing time.

b) The organisation is not obliged to respond to any question or request for clarification or further information.

c) The organisation may make available to other prospective invitee’s details of such a request together with any response, in which event those details shall form part of this request.

3. Submission of an invitee’s response

3.1. Lodgement

a) The invitee’s response must be lodged by the closing time. The closing time may be extended by the organisation in its absolute discretion by providing notice to invitees.

b) All invitees’ responses lodged after the tender closing time will be recorded by the organisation. The determination of the organisation as to the actual time that the invitee’s response is lodged is final.

3.2. Late invitee’s response

If an invitee’s response is lodged after the tender closing time, it will be disqualified from the tender process and will be ineligible for consideration unless:

a) the invitee can clearly document to the satisfaction of the organisation that an event of exceptional circumstances caused the invitee’s response to be lodged after the tender closing time; and

b) the organisation is satisfied that accepting a late submission would not compromise the integrity of the tender process.

The organisation will inform an invitee whose invitee response was lodged after the tender closing time as to whether the invitee’s response is ineligible for consideration.

3.3. Providing an invitee’s response

It is the invitee’s responsibility to:

a) understand the requirements of this request, the tender process and any reference documentation;
b) ensure that the invitee’s response complies with all requirements and is accurate and complete;

c) make their own enquiries and assess all risks regarding this request and the tender process;

d) ensure that it did not rely on any express or implied statement, warranty or representation, whether oral, written or otherwise made by or on behalf of the organisation or its representatives other than any statement, warranty or representation expressly contained in this request;

e) ensure that they comply with all applicable laws regarding the tender process;

f) be responsible for all costs and expenses related to the preparation and lodgement of its invitee’s response, any subsequent negotiation, and any future process connected with or relating to the tender process.

3.4. **Obligation to notify errors**

a) If an invitee identifies an error in their invitee’s response [excluding clerical errors which would have no bearing on the evaluation], they must promptly notify the project managers.

b) The organisation may permit an invitee to correct an unintentional error in its invitee’s response where that error becomes known or apparent after the tender closing time, but in no event will any correction be permitted if the organisation reasonably considers that the correction would materially alter the substance of the response.

3.5. **Use of an invitee’s response**

Upon submission, all invitee’s responses become the property of the organisation. The invitee will retain all ownership rights in any Intellectual Property Rights contained in the invitee’s response. However, each invitee, by submission of their invitee’s response, is deemed to have granted a licence to the organisation to reproduce the whole, or any portion of their invitee’s response for the purposes of enabling the organisation to evaluate their invitee’s response.

3.6. **Withdrawal of an invitee’s response**

An invitee who wishes to withdraw a previously submitted response must immediately notify the projects managers of the fact. Upon receipt of such notification, the organisation will cease to consider the invitee’s response.

3.7. **Status of invitee’s response**

Each invitee’s response constitutes a non-binding proposal by the invitee to the organisation to provide the goods and/or services required to satisfy the requirements in accordance with the section “Requirements” of this Request.

3.8. **Disclosure of tender contents and tender information**

Invitee’s responses will be treated as confidential by the organisation. The organisation will not disclose the information contained in an invitee’s response, except:

a) as required by law,

b) to external consultants and advisers of the organisation engaged to assist with the tender process,

c) general information from invitees required to be disclosed by government policy.
4. Evaluation and decision-making process

After evaluating all invitee’s responses, the organisation may without limiting other options available to it, do any of the following:

a) short-list received proposals up to three candidates and potentially visit these sites; or
b) decide not to proceed further with the tender process or any other procurement process for the goods and/or services; or

c) commence a new process for calling for invitee’s responses on a similar or different basis to that outlined in the original request.

5. Organisation rights

Notwithstanding anything else in this request, and without limiting its rights at law or otherwise, the organisation reserves the right, in its absolute discretion at any time, to:

a) vary or extend any time or date specified in this request for all or any invitees; or
b) terminate the participation of any invitee or any other person in the tender process.

6. Anti-competitive conduct

Invitees and their representatives must not engage in any collusion, anti-competitive or similar conduct with any other invitee or person in relation to the preparation, content or lodgement of their invitee’s response. In addition to any other remedies available to it under law, the organisation may, in its absolute discretion, disqualify an invitee that it believes has engaged in such collusive or anti-competitive conduct.

7. Capacity to comply with requirements

a) The section “Requirements” details the organisation’s requirements and requested services. The assumption is that each invitee will be capable of providing all the services in full. Where an invitee believes it will not be capable of providing all services in full or will only comply with parts of the conditions, it should either not apply or set out potential limitations in their invitee’s response.

b) Invitees who are invited to participate in subsequent tender processes (should such eventuate) will be provided with a full specification for the relevant services at that time.

8. Consortia and trustees

Where the invitee is a member of a consortium, the invitee’s response must stipulate which parts of the services that each entity comprising the consortium would provide and how the parties would relate to each other to ensure full provision of the required services. All consortium members are to provide details relating to their legal structure and where applicable provide details of their special purpose vehicle established for the supply of the services.
9. **Invitee warranties**

By submitting an invitee’s response, an invitee warrants that:

b) in lodging its invitee’s response, it did not rely on any express or implied statement, warranty or representation, whether oral, written, or otherwise made by or on behalf of the organisation or its representatives other than any statement, warranty or representation expressly contained in the request documents;

c) it has examined this request, and any other documents referenced or referred to herein, and any other information made available in writing by the organisation to invitees for the purposes of submitting an invitee’s response;

d) it has sought and examined all necessary information which is obtainable by making reasonable enquiries relevant to the risks and other circumstances affecting its invitee’s response. It otherwise accepts and will comply with the rules set out in this Request; and

e) it will provide additional information in a timely manner as requested by the organisation to clarify any matters contained in the invitee’s response.

10. **No legally binding contract**

The decision on the winning bid does not give rise to a contract [express or implied] between the preferred invitee and the organisation. No legal relationship will exist between the organisation and a preferred invitee relating to the supply of services unless and until such time as a binding contract is executed by both parties.

11. **Governing Law**

This request and tender process is governed by the laws applying in The Netherlands. Each invitee must comply with all relevant laws in preparing and lodging its invitee’s response and in taking part in the tender process.

12. **Interpretation**

In this request, unless expressly provided otherwise:

a) the singular includes the plural and vice versa;

b) a reference to ‘includes’ or ‘including’ means includes or including without limitation;

c) if a word or phrase is defined, its other grammatical forms have corresponding meanings.